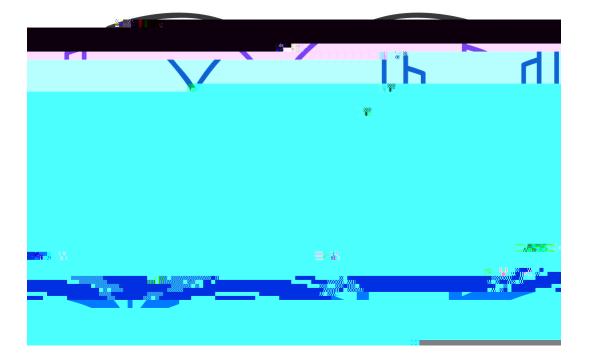
# University Thesis Writing Guide



Revised August 2018

#### Table of Contents

General Format Requirements	. 5
Introduction	. 5
1. Word-	

	University Thesis Writing Guide
<ul><li>xi. Bibliography</li><li>xii. Appendix/Appendices</li></ul>	
Advice for Students Hiring a Professional Typist/Word-Processor	
Avoid the Following Common Errors	
Thesis Templates—Title Page and Signature Page	

## General Format Requirements

### Introduction

A University Thesis

5. Type,

When the bound copies are returned by the bindery, you will tear away the main portion of the perforated stubbing sheet (leaving only the left edge in the spine to provide for the thickness of the plate/photograph) and will then mount the photo on the captioned sheet. It is suggested that you use an adhesive spray to mount your photos such as "Photo-Mount" manufactured by 3-M and available at OfficeMax. Using tape to attach the photo or plate to the page is not acceptable

#### 15. Oversized PDF Materials

You can save whatever size pages you want as PDFs and include them in your thesis for upload to the Institutional Repository. Page size doesn't matter in regards to depositing in the repository, since all of it is the same file type (PDF).

You can save a single PDF with multiple page sizes, orientations, etc. However, if you are unsure of how to do that, you can send the oversized pages as separate PDFs that the Library Repository can combine with the text of the thesis into the final PDF for deposit.

If you can keep to one standard size of oversized page (i.e. legal, ledger, tabloid, etc.) it would make it easier for reading the final thesis. However, while preferred, it is not necessary.

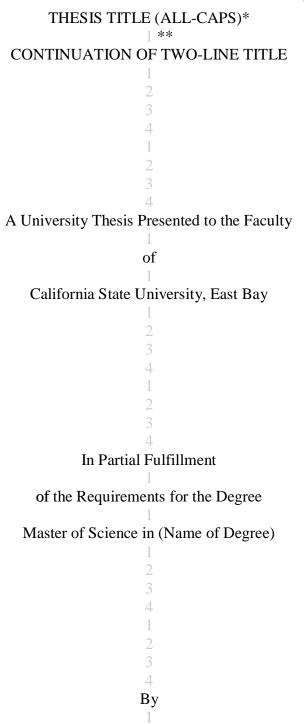
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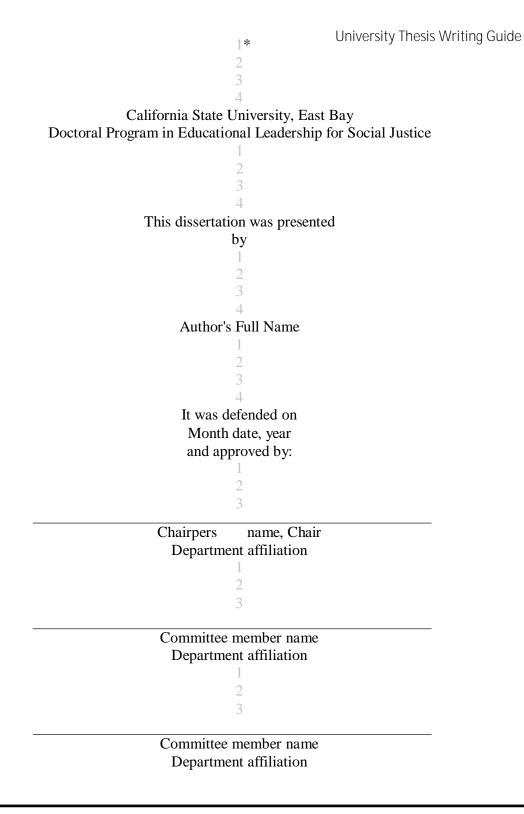
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- < Incorrect and/or inconsistent placement of page numbers or footnotes.
- < All in-text citations must be included in the bibliography, and all bibliography references must be cited in the test.
- Inconsistent presentation of graphs, charts, illustrated 02q@t0000009122 0 61r00912 0 612 792 reW\* nBT/F1 10
- < Blurred or messy photocopies of graphs, charts, illustrations, etc.
- < Low-resolution digital images not suitable for printing.
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#### Thesis Templates

The following pages are full page templates of the Master's Thesis Title Page and Signature Page and the Dissertation Tite Page and Signature Page.





\* Numbers indicate vertical spacing only; do not type. The three underlines are each 11/2 long. Double-space text and center between margins